

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY, DECEMBER 16, 2015**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, December 16, 2015. Present were, Trustee James K. Detzler, Trustee Judith S. Sotir, Trustee Michael C. Funkey, Trustee Albert E. Heriaud & Trustee Christopher F. Childress. Also present were Attorney Dallas C. Ingemunson, Philippe Moreau, Manager Thomas F. Muth, John Frerich from Walter E. Deuchler, Controller Jimmie Delgado, Human Resources Coordinator Patrick Divine, Operations Supervisor Joel Ilseman, Field Services Manager Matt Woodin, and Norma Rodriguez.

8988 The bills were presented and read. It was moved by Trustee Sotir, that the bills be allowed as read, and that checks be drawn in payment account during the month of November, 2015 in the amount of \$2,252,463.20 be ratified and approved. Motion was seconded by Trustee Funkey, put to vote and unanimously carried that the bills be paid as presented.

8989 It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that the Treasurer's Report for November, 2015 be approved as submitted.

8990 It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the minutes of the November 18, 2015 Regular Board Meeting be approved as written, each of the Trustees having received and read copies of said minutes before the meeting.

8991 With no Public Comments, It was moved by Trustee Detzler, seconded by Trustee Funkey, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local Improvements.

The Regular Board Meeting adjourned at 9:35A.M.

In the Committee of Local Improvements Manager Muth discussed the District's proposed goals for 2016. They were as follows;

PLANT GOALS

1. Meet or Exceed all NPDES Permit Requirements
2. Complete Building J & Chlorination Improvements Prior to 04/30/2016
3. Complete design of office renovations and begin construction of Phase I Improvements – The building was built in 1929, the last time the building was

renovated was in 1979 and is in need of expansion and repairs to provide a better work environment. Currently working on design, once that has been completed it will be brought to the Board for approval.

4. Expand Technological Capabilities
5. Injury Free Work Force
6. Complete an air quality improvement project – It needs to be designed and be part of the budget.
7. Continue with Green Initiative – Completed approximately 3 acres this year, will wait for spring to see the results and will complete another area in the spring and fall.
8. Complete the design and commence construction of Building “G” renovation project – This will be a two year project.

ADMINISTRATIVE GOALS

1. Complete Phase III & Phase IV of Building “P” improvements
2. Team Train
3. Effectively clean and maintain sewers to minimize complaints
4. Start up and train three lab members with the new ICP/MS instrument
5. Fulfill the new IEPA & USEPA Capacity, Management, Operations, and Maintenance standards

STRATEGIC GOALS

1. Monitor the construction of the South Plant
2. Continue collaboration to improve the environment
3. Develop a succession plan

Trustee Sotir inquired the status of the Sci-Tech Kiosk project. Manager Muth said that the equipment and software have been purchased and staff is currently working with a vendor on developing the interactive programming to be used at Sci-Tech.

The Regular Board Meeting reconvened at 9:50 A.M.

In the Attorney’s Report Attorney Ingemunson requested a Motion from the Board of Trustees for the approval of the South Waste Water Treatment Plant Contract Documents and Notice to Proceed. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that the South Waste Treatment Plant Contract Documents and Notice to proceed be approved.

Philippe Moreau addressed the Board with the Engineer’s Report. Mr. Moreau requested approval of Final Payment No. 15 to Mechanical, Inc., in the amount of \$26,351.56 for Air Main Header Replacement Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$26,351.56 to Mechanical, Inc., for work completed on Air Main Header Replacement Project.

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Mr. Moreau requested approval of Final Payment No. 3 to Kirwan Mechanical Services, Inc., in the amount of \$23,295.00 for Building E Boiler Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$23,295.00 to Kirwan Mechanical Services, Inc., for work completed on Building E Boiler Project.

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Mr. Moreau requested approval of Partial Payment No. 3 to Lite Construction, Inc., in the amount of \$217,849.50 for Building J Improvements Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$217,849.50 to Lite Construction, Inc., for work completed on Building J Building Improvements Project.

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Mr. Moreau requested approval of Partial Payment No. 2 to Visu-Sewer of Illinois, LLC, in the amount of \$406,908.90 for Farnsworth Outfall Sewer Lining Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$406,908.90 to Visu-Sewer of Illinois, LLC, for work completed on Farnsworth Outfall Sewer Lining Project

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Mr. Moreau requested approval of Partial Payment No. 2 to R. J. O'Neil, in the amount of \$35,284.00 for H-3 & D-4 Mechanism Replacement Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$35,284.00 to R. J. O'Neil, for work completed on H-3 & D-4 Mechanism Replacement Project.

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Mr. Moreau requested approval of Partial Payment No. 2 to Lite Construction, in the amount of \$64,994.90 for Building P-1 Remodel Phase 3 Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$64,994.90 to Lite Construction, for work completed on Building P-1 Remodel Phase 3 Project.

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Mr. Moreau requested approval of Partial Payment No. 1 to River City Construction, Inc., in the amount of \$1,187,014.50 for South Waste Water Treatment Facility Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$1,187,014.50 to River City Construction, Inc., for work completed on South Waste Water Treatment Facility Project

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In the Manager's Report, Manager Muth presented the Board with the 2016 Board Meeting dates for approval. At which time it was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that the Board Meeting dates for the year 2016 be approved as submitted.

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Manager Muth requested authorization to seek bids for Building O Roof Replacement Project to be opened at 10:00 A.M., January 20, 2016 at the Board of Trustees Meeting. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried to seek bids for Building O Roof Replacement Project to be

opened at 10:00 A.M., January 20, 2016 at the Board of Trustees Meeting.

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Manager Muth requested an Executive Session be held to discuss personnel, Review the past six months Executive Session Minutes, and related matters. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that at the conclusion of New Business of today's meeting, we will temporarily adjourn for an Executive Session.

In New Business Operations supervisor Joel Ilseman reported the Plant is running well, Building T wet weather facility performed well during the two days where we experienced heavy rain.

Controller Jimmie Delgado reported that finances are good.

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With no New Business to come before the Board, it was moved by Trustee Detzler, seconded by Trustee Sotir, put to vote and unanimously carried that this meeting be adjourned for Executive Session

The Meeting temporarily adjourned at 10:00 A.M

The Regular Board Meeting reconvened at 10:35 A.M.

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It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the Executive Meeting Minutes of June 17, 2015 to November 18, 2015 be approved as recommended by Manager Muth.

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It was moved by Trustee Funkey, seconded by Trustee Sotir, put to vote and unanimously carried to approve the recommendations of the committee with regard to Manager Muth's pay increase as proposed in Executive session and his eligibility for the efficiency incentive bonus.

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It was moved by Trustee Funkey, seconded by Trustee Sotir, put to vote and unanimously carried to approve the salary increases and efficiency incentive for all union and non-union employees in recognition of the cost control and all the work they accomplished to help avoid substantial penalties as a result of excursions.

There were no further decisions made in Executive Session.

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With no other business to come before the Board, it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that this meeting be adjourned.

Meeting adjourned at 11:30 A.M.
