

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY, AUGUST 17, 2016**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, August 17, 2016. President James Detzler presided and with him were, Trustee Judith S. Sotir, Trustee Michael C. Funkey, Trustee Albert E. Heriaud & Trustee Christopher F. Childress. Also present were Attorney Boyd Ingemunson, Manager Thomas F. Muth, District Engineer Philippe Moreau, John Frerich from Walter E. Deuchler, Human Resources Coordinator Patrick Divine, Controller Jimmie Delgado, Maintenance Supervisor, Chris Morphey, Operations Supervisor Joel Ilseman, Field Services Manager Matt Woodin and Administrative Assistant Norma Rodriguez.

9151

The bills were presented and read. It was moved by Trustee Sotir, that the bills be allowed as read, and that checks be drawn in payment account during the month of July, 2016 in the amount of \$3,363,583.03 be ratified and approved. Motion was seconded by Trustee Funkey put to vote and unanimously carried that the bills be paid as presented.

9152

It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that the Treasurer's Report for July, 2016 be approved as submitted.

9153

It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the minutes of the July 20, 2016 Regular Board Meeting be approved as written. Each of the Trustees having received and read copies of said minutes before the meeting.

9154

With no Public Comments, It was moved by President Detzler, seconded by Trustee Sotir, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local Improvements.

The Regular Board Meeting adjourned at 9:35A.M.

In the Committee of Local Improvements Manager Muth discussed the Bio Solids Contract Extension. Manager Muth said the District has the potential to extend its contract with AG-TECH. When this contract was originally entered into, it gave the District the ability to extend it five at two year period each time and we are in the fourth cycle to be able to do that. He said AG-TECH is proposing the spreading part of the contract be increased by 5%, the hauling part of the contract be increased by 3% and incorporating the bio solids into the farm field part of the contract be increased by 0%. Overall this would be an increase of 3.94% and the fee is

approximately \$250,000.00 per year and the 3.94% adds approximately \$10,000.00 per year. This would be good for two years and staff is recommending that we extend the contract. AG-TECH has done a phenomenal job with the District. They have spread the bio solids as soon as they are delivered, they help with the number of trucks that are needed to be able to get the bio solids to the farm fields. They have helped the District find farms when they are needed and they are very well recognized in the farm community as being collaborative and the District has a very good working relationship with them. Manager Muth said he believes this contract is fair. From a comparison standpoint in 2008 the District was paying \$4.74 per cubic yard and with this increase it will now be \$4.94 per cubic yard of spreading. The increase will take effect January 1, 2017. Manager Muth said there have been less cubic yard of bio solid spreading due to the Plant's thermophilic digestion. Once the meeting is back in regular session a motion can be made approving the extension of the contract.

Manager Muth advised the Board the District would like to formulate an Investment Policy. This policy was discussed at the July 20, 2016 Board Meeting. By formulating this policy the District would be complying with Public Act 90-688 and a Resolution needs to be approved by the Board. Mr. Jimmie Delgado said there have just been some very minor changes to the Policy. He said internal controls were added such as Controller and District Manager make investments The Treasurer report defines each investment for the Board each month. The District is very conservative and follows the State's rules. This is just updating the policy because the Auditors have asked specific statues be added to the policy and updating the roles of each member of management. Once the meeting goes back to regular session a motion can be made approving the Investment Policy.

9155

With no other concerns to come before the Committee of Local Improvements, it was moved by Trustee Detzler, seconded by Trustee Sotir, put to vote and unanimously carried that the Regular Board Meeting reconvene.


The Regular Board Meeting reconvened at 9:45 A.M.

In the Attorney's Report Attorney Boyd Ingemunson addressed the Board with the Attorney's Report. Attorney Ingemunson presented Resolution No.938, Bio Solids Contract Extension with Ag-Tech Services Incorporated to the Board for their approval.

9156

It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that Resolution No. 938, extending Bio Solids Contract with Ag-Tech Services Incorporated be approved as written.

PASSED by the Board of Trustees of Fox Metro Water Reclamation District this 17th day of August, 2016 by a voice vote of 5 to 0.



Attorney Ingemunson presented Resolution No.939, to incorporate and adopt Investment Policy in compliance with Public Act 90-688 to the Board for their approval.

9157

It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that Resolution No. 939, to incorporate and adopt Investment Policy in compliance with Public Act 90-688 be approved as written.

PASSED by the Board of Trustees of Fox Metro Water Reclamation District this 17th day of August, 2016 by a voice vote of 5 to 0.

9158

Phillippe Moreau addressed the Board with the Engineer's Report. Mr. Moreau requested approval for Partial Payment No. 8 to River City Construction, LLC in the amount of \$1,551,028.29 for the South Waste Water Treatment Plant Improvements Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of 1,551,028.29 to River City Construction, LLC, for work completed on the South Waste Water Treatment Plant Project.

9159

Mr. Moreau requested approval of Partial Payment No. 5 to Spiess Construction, Inc., in the amount of \$548,684.10 for Waubonsie Interceptor River Crossing Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$548,648.10 to Spiess Construction, Inc., for work completed on Waubonsie Interceptor River Crossing Project.

9160

Mr. Moreau requested approval of Final Payment No. 6 to R.J. O'Neil, in the amount of \$9,343.32 for Clarifiers D4 and H3 – Mechanism Installation Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$9,343.32 to R.J. O'Neil, for work completed on Clarifiers D4 and H3 – Mechanism Installation Project.

9161

Mr. Moreau requested approval of Partial Payment No. 6 to Manusos General Contracting, in the amount of \$88,326.31 for M4 Cover Replacement Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$88,326.31 to Manusos General Contracting, for work completed on M4 Cover Replacement Project.

9162

Mr. Moreau requested approval for Partial Payment No. 1 to Pro Temp of Illinois, in the amount of \$102,240.00 for Building P-3 Fume Exhaust Duct Replacement Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$102,240.00 to Pro Temp of Illinois for Building P-3 Fume Exhaust Duct Replacement Project.


Mr. Moreau requested approval of Partial Payment No.3 to Performance Construction & Engineering, LLC, in the amount of \$13,456.99 for Exposition View Sanitary Sewer Repairs-Phase 2 Project. It was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that payment be made in the amount of \$13,456.99 to Performance Construction & Engineering, LLC, for work completed on Exposition View Sanitary Sewer Repairs – Phase 2 Project.

In the Manager's Report Manager Muth reported the Agenda noted there would be a request for approval to seek bids to replace PLW pumps for Building J. He said Fox Metro staff and engineers reviewed the time line to order the pumps and hire a contractor to install them and it would not meet the critical path in the winter prior to the start of the Chlorination season. Manager Muth proposed to take this project out to bid in January or February and this would allow for the six month time frame needed to order the pumps and get them on site. About one year from now we will be going out to bid for a contractor to install the pumps before chlorination begins in 2018. Manager Muth asked that this matter be tabled.

Next item in the Manager's Report Manager Muth discussed the NPDES requirements. He said the IPEA inspected South Plant construction project for storm water control and water discharge off the construction site to make sure River City Construction was complying with the discharge. Based on rain events we had during the summer there were some instances where River City was having some challenges. Manager Muth said over the last month River City has improved their quality assurance with regard to how they mitigate the water off the construction site. They have expanded their treatment train and also added a treatment unit where they add Polymer and it goes through a treatment box and collects solids from the water before discharge. Fox Metro has agreed to collect samples to see how their discharges are.

Manager Muth reported staff had a conference call with the USEPA and they want to get our Industrial Pretreatment Ordinance updated. In the meantime they have asked our attorney to assure them that Fox Metro had the legal authority to have a Pretreatment Program. Fox Metro has had the program in place for over 35 years with the IEPA. The IEPA recognizes that we have the legal authority but the USEPA wants to make sure we have the legal authority because they have recently taken over the program. Fox Metro's attorney has taken the task of reviewing the Pretreatment Ordinance and delineate to the USEPA how we will comply with their requests and the attorney will also indicate to them how long Fox Metro has been running this program.

Manager Muth advised the Board that we had a little challenge with Fecal Coliform. We regained control and for the last month the results have been good and we had no excursions. One new instance was that the Plant had very low flows in the early morning that there was not enough chlorine being pumped to



kill all of the fecal. Staff realized what was happening and the problem was corrected immediately. This was a new issue because the Plant hadn't seen such low flows in a very long time.

Manager Muth reported to the Board that Fox Metro was certified with the Gold Award from NACWA. In 2015 we were 100% compliant with over 1000 samples and analysis reported to the IEPA as part of our NPDES Permit. A tremendous accomplishment. This was a team effort and staff is doing a fantastic job and this award shows the commitment and dedication they have for the District.

Manager Muth also reported that every year the Lab is given numerous samples that they have to analyze and report to the USEPA. Our lab again has shown their professionalism and demonstrated their capability to be able to obtain unknown samples, analyze, submit the results to the USEPA and receive 100%. Congratulations to the Lab for a job well done!

Manager Muth reported that on August 5, 2015 Fox Metro introduced their Kiosk to Sci-Tech. He said the results are very good and is very proud of the Fox Metro team that put this together and thanked them for a job well done.

Manager Muth reported that there are three Fox Metro employees who have taken the Collection System Exam for the IEPA and are now certified. Those employees are Jaime Thompson, Mike Frankino and Zac Bonesz. Congratulations to them.

Manager Muth reminded the Board that in May we had some large rain events. The plant performed very well and was able to treat above capacity without any overflows. At that time the Board suggested rewarding the employees and the District did this by designing a baseball cap and giving one to each employee. The employees appreciated the Board's gesture.

Manager Muth requested an Executive Session be held to discuss personnel and any related matters. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that at the conclusion of New Business of today's meeting, we will temporarily adjourn for an Executive Session

At 10:00 A.M. Manager Muth opened and read aloud bids received for CIPP Interceptor Lining as follows: SAK Pipeline Infrastructure – Total Bid \$1,657,777.00; Michels Corporation – Total Bid \$1,498,717.00; Visu Sewer of Illinois – Total Bid \$1,550,929.20, Insituform Technologies – Total Bid \$1,501,589.80; The Engineer's estimate for this project was \$1,950,000.00. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the low bid of Michels Corporation, be accepted for \$1,498,717.00 and the bid of Insituform Technologies, for \$1,501,589.80 be held pending specification review by Fox Metro Water Reclamation District and Walter E. Deuchler Engineering Staff.

At 10:15 A.M. Manager Muth opened and read aloud bids received for Clarifiers D5 and H4 Mechanism Replacement Project Installation Contract as follows: Fabtech Waste Water Solution – Total Bid \$185,000.00; Joseph J. Henderson – Total Bid \$217,000.00; River City Construction – Total Bid \$159,500.00; Manusos General Contracting – Total Bid \$224,000.00; Whittaker Construction – Total Bid \$193,150.00; R.J. O’Neil – Total Bid \$194,000.00. The Engineer’s estimate for this project was \$220,000.00. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the low bid of River City Construction, be accepted for \$159,500.00 and the bid of Fabtech Waste Water Solutions, for \$185,000.00 be held pending specification review by Fox Metro Water Reclamation District and Walter E. Deuchler Engineering Staff.

In Public Comments Mr. Ken Scharlow from AMS Mechanical Systems, Inc., addressed the Board. He asked the Board if they had a chance to review the letter he sent earlier in the week. All members responded that they did. Mr. Scharlow said he wanted to make sure the Board understood that AMS is very apologetic and it was not their intent to make the bidding process any more complicated than it already is. He said it was not their intention to submit a last month’s bid with an error and they will do their best in the future to make it up to the Board by providing value both in the bidding and construction process. He asked the Board if they had any questions or concerns he was there to discuss them. Trustee Detzler advised him that this matter was going to be discussed in Executive Session.

Mr. Scharlow said they are in their infancy in developing their municipal division and depend heavily on their senior members to play a bigger role in the bidding process and when there are family emergencies or things of that nature, which is what happened in this case, it has a higher risk of making a negative impact on their whole processes going through. He said this is why he is requesting that their bid be withdrawn and be held non-responsive. Mr. Scharlow said he is available 24/7 if anyone has any questions or concerns. He reiterated that he hopes his company can make it up to the District and the Board on future projects and this is not a characteristic of his company. He said they are a very well-known and dependable company.

Someone from the public wanted to confirm with regard to the bid opening of the CIPP Interceptor Lining if the low bidder acknowledged Addendum 1. More specifically if they changed their bid tab if they crossed out something in the bid tab to make it compliant. Mr. Philippe Moreau said this will be part of the engineer’s review and if there are any irregularities it will be mentioned to the District. Trustee Sotir said this is the reason a second bidder is held pending the engineer’s review.



9166

With no New Business to come before the Board, it was moved by Trustee Detzler, seconded by Trustee Sotir, put to vote and unanimously carried that this meeting be adjourned for Executive Session.

The Regular Board Meeting reconvened at 11:20A.M.

9167

President Detzler announced there were no further decisions reached in Executive Session, therefore it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that the Board Meeting be adjourned. Meeting adjourned at 11:20A.M.