



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY DECEMBER 18, 2019**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, December 18, 2019. Present were, Trustee Judith S. Sotir, Trustee Michael Funkey, Trustee Christopher F. Childress, and Trustee David Krahn. Also present were Attorney Gregg Ingemunson, Manager Thomas F. Muth, District Engineer, John Frerich from Deuchler Engineering, Human Resources Coordinator Patrick Divine, Business Services Manager, Jimmie Delgado, Maintenance Supervisor Chris Morphey, Operations Supervisor Joel Ilseman, Interim Regulatory/P.R. Manager Karen Clementi and Norma Rodriguez.

The bills were presented and read. It was moved by Trustee Funkey that the bills be allowed as read, ratify and approve the checks drawn during the month of November, 2019 in the amount of \$3,000,800.09, Motion was seconded by Trustee Childress, put to vote and unanimously carried that the bills be paid as presented.

It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that the Treasurer's Report for November 2019 be approved as submitted.

It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote, and the Motion was unanimously carried that the minutes of the November 20, 2019 Regular Board Meeting be approved as written. Each of the Trustees having received and read copies of said minutes before the meeting.

In Public Comments, Trustee Sotir congratulated all of the Fox Metro Employees who celebrated birthdays in the month of December. The Board also congratulated Joel Gonzalez on completing and passing his electrical classes and obtaining his Journeyman License. The Board also congratulated Business Services Manager, Jimmie Delgado on the article that was published about him in the Beacon News regarding his leadership in the Aurora community and family involvement. The Board expressed they were very proud of his endeavors.

With no Public Comments, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local Improvements.

The Regular Board Meeting temporarily adjourned at 9:40 A.M.


In the Committee of Local Improvements, Manager Muth reviewed with the Board the 2020 District-wide Goals. He gave the Board a presentation explaining in detail each one of the following 2020 goals.

2020 DISTRICT-WIDE GOALS

1. Meet or exceed all environmental permit requirements (NPDES, Biosolids, FESOP).
2. Work toward accident-free workforce.
3. Complete the following capital improvement projects:
 - New O&M Building Phase II
 - Field Operations Addition
 - H-5 & Secondary Vaults
 - Building N steel and Building K concrete repairs
 - TBF-3 installation at Building I
 - F-Tank Renovations Phase I and Phase II
 - B-3 Odor Control
4. Continue cross-training and education initiatives.
5. Work toward 7% energy reduction goal set forth in the Com-Ed Cohort.
6. Successfully complete departmental team goals.
7. Continue phosphorus effluent discharge compliance through phosphorus removal optimization at North Plant and South Plant and evaluation potential commercial and industrial input reductions.

2020 STRATEGIC GOALS

1. Increase communication with elected officials at the Federal, State, and local level.

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- Complete Annual Community Report (formerly known as PAFR) in early 2020.
 - Quarterly outreach material sent to elected officials
2. Improve communication with Board of Trustees
 - Continue monthly Managers Reports.
 - Consider moving to digital information Board Meeting packet format.
 - Formalize new Board member orientation material and prepare for Elected Board.
 3. Continue Public Education on “Wipes Clog Pipes” Initiative.
 - Outreach to multiple demographics at public events and schools.
 - Complete Wipes Clog Pipes video.
 - Website/Social Media Education Posts.

10578

With no other matters to come before the Committee of Local Improvements, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the Regular Board Meeting reconvene.

The Regular Board Meeting reconvened at 9:50 A.M.


10579

Attorney Gregg Ingemunson addressed the Board with the Attorney Report and presented Sewer Use Ordinance No. 890 approving a new connection fee classification for Intermediate Facilities, Nursing Homes and Hospitals. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that Ordinance No. 890, approving a new connection fee classification for Intermediate Facilities, Nursing Homes and Hospitals, be approved as written.

PASSED by the Board of Trustees of Fox Metro Water Reclamation District this 18th. Day of December, 2019 by a roll call vote of 4 to 0, Trustee Heriaud was absent.

10580

Attorney Ingemunson asked for approval of adoption of Board of Trustee’s five Districts based on the most recent Federal decennial census. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the proposed District Map dated December 18, 2019 in compliance with 70ILCS2405/3 compiled statutes be adopted as presented.



Mr. John Frerich addressed the Board with the Engineer's Report and updates on Construction projects. Mr. Frerich requested approval of Partial Payment No. 47 to River City Construction, LLC, in the amount of \$103,972.97 for the South Waste Water Treatment Facility Improvements Project.

Mr. Frerich requested approval of Partial Payment No. 5 to Whittaker Construction, in the amount of \$602,575.86 for O&M Building Phase II Improvement Project.

Mr. Frerich requested approval of Partial Payment No. 3 to Whittaker Construction, in the amount of \$10,552.50 for F Aeration Tanks Walkway Repairs – Phase 1.

Mr. Frerich requested approval of Partial Payment No. 2 to Lite Construction, in the amount of \$11,557.80 for Field Operations Addition Phase 1 Project.

Mr. Frerich requested approval of Partial Payment No. 2 to Whittaker Construction, in the amount of \$91,017.00, for Clarifier Vaults & Piping Improvements Project

Mr. Frerich requested approval of Partial Payment No. 2 to Walker Process Equipment in the amount of \$160,798.00 for H5 Clarifier Mechanism Procurement Project

Mr. Frerich requested approval of Partial Payment No. 2 to Lite Construction, in the amount of \$65,313.00 for Field Operations Office Addition Phase 2 Project

Mr. Frerich requested approval of Partial Payment No. 1 to Whittaker Construction in the amount of \$5,625.00 Filter 3 Installation Project.

It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that the Engineer's Report be approved as published and payments be made as requested.

Manager Muth addressed the Board with the Manager's Report. He requested the Board approve the Holiday Schedule and Board Meeting Dates for 2020.

10581

It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that the Holiday Schedule and Board Meeting dates for 2020 be approved as submitted.

10582

Manager Muth requested authorization to seek bids Fiber Optic Ductbank Improvements Project to be opened at 10:00 a.m., on January 22, 2020 at the Board of Trustees Meeting. Discussion ensued regarding the specifics of the project. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried authorizing to seek bids for the Fiber Optic Ductbank Improvements Project resulting in enhanced communication at the North Plant to be opened at 10:00 A.M., on January 22, 2019 at the Board of Trustees Meeting.

10583

At 10:00 A.M. Manager Muth opened and read aloud bids received for Building N Centrifuge Hopper Support Steel Project as follows: Kovilic Electric – Total Bid \$256,975.00 plus additive alternative of \$19,000.00; Lite Construction – Total Bid \$123,457.00 plus additive alternative of \$11,700.00; Dahme Mechanical Industries, Inc., – Total Bid \$112,999.99 plus additive alternative of \$16,500.00 alternate. The Engineer’s estimate for this project is \$100,000.00 plus additive alternative of \$15,000.00. After Discussion and based on recommendation of staff, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the bid from Dahme Mechanical, Inc., for \$129,499.99 be accepted and the bid from Lite Construction for \$135,157.00 be held pending specification review by Fox Metro Water Reclamation District and Deuchler staff.

10584

At 10:10 A.M. Manager Muth opened and read aloud bids received for Buildings P1, P2 & P3 Parking Lot Lighting Upgrades Project as follows: Frank Marshall Electric – Total Bid \$157,500.00; Utility Dynamics Corp.; - Total Bid \$103,000.00. The Engineer’s estimate for this project is \$120,000.00. Based on recommendation of staff, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the bid from Utility Dynamics Corp, for \$103,000.00 be accepted and the bid from Frank Marshall Electric of \$157,500.00 be held pending specification review by Fox Metro Water Reclamation District and Deuchler staff.

At this time Manager Muth requested Executive Session to discuss Personnel, review the past six months Executive Session Minutes and related matters.

Meeting temporarily adjourned at 10:15 A.M



10585

It was moved by Trustee Funkey seconded by Trustee Childress put to vote and unanimously carried that the Executive Session be adjourned and resume the Regular Board Meeting.

10586

It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the Executive Meeting Minutes of June 20, 2019 to November 20, 2019 be approved as recommended by Manager Muth and all shall remain closed.

10587

It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried to approve the recommendations of the committee with regard to Manager Muth's pay increase as proposed in Executive session and his eligibility for the efficiency incentive bonus.

10588

It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried to approve the annual wage increases for all non-union employees effective January 1, 2020.

There were no decisions made in Executive Session.

10589

With no other business to come before the Board, it was moved by Trustee Funkey seconded by Trustee Childress put to vote and unanimously carried that this meeting be adjourned.

Meeting adjourned at 12:15 P.M.