

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
OF FOX METRO WATER RECLAMATION DISTRICT  
HELD WEDNESDAY, MAY 6, 2020**

The Board of Trustees met in a Special Meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, May 6, 2020. Trustee Judith S. Sotir presided and present via phone with her were Trustee Michael C. Funkey, Trustee Christopher F. Childress and Trustee David Krahn. Also present via phone were Attorney Gregg Ingemunson, Manager Thomas F. Muth, Assistant District Manager Jimmie Delgado, Assistant District Manager Karen Clementi, John Frerich from Deuchler Engineering, Inc., Norma Rodriguez and Human Resource Coordinator Patrick Divine. Also in attendance was Randall Brown prospective Candidate for Trustee.

10620 It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that Attorney Gregg Ingemunson be appointed temporary Chairman of the Board of Trustees for the purpose of reorganizing the Fox Metro Water Reclamation District Board of Trustees for the fiscal year 2020/2021.

10621 Chairman Ingemunson called for the nomination and election of President of the Board of Trustees for the fiscal year 2020/2021. Trustee Funkey nominated Judith S. Sotir as President of the Board of Trustees for the fiscal year 2020/2021. With no other nominations, it was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Funkey seconded by Trustee Childress put to vote and unanimously carried aforesaid nomination be approved. Attorney Gregg Ingemunson announced that Judith S. Sotir is duly declared the President of the Board of Trustees for fiscal year 2020/2021.

10623 Trustee Sotir nominated Michael C. Funkey as Vice-President of the Board of Trustees for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Sotir seconded by Trustee Childress, put to vote and unanimously carried that aforesaid nominations be approved. President Sotir announced that Michael C. Funkey is duly declared the Vice-President of the Board of Trustees for fiscal year 2020/2021.

10625 Trustee Sotir nominated Christopher F. Childress as Clerk of the Board of Trustees for fiscal year 2020/2021 and Thomas F. Muth as Assistant Clerk of the Board of Trustees for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir seconded by Trustee Funkey, put to vote and unanimously carried that nominations be closed. It was moved by Sotir seconded by Trustee Funkey, put to vote and unanimously carried that aforesaid nominations be approved. President Sotir

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announced that Christopher F. Childress is duly declared Clerk of the Board of Trustees for fiscal year 2020/2021 and Thomas F. Muth is duly declared Assistant Clerk of the Board of Trustees for fiscal year 2020/2021.

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Trustee Childress nominated David Krahn as Treasurer of the Board of Trustees for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that David Krahn be appointed Treasurer of the Board of Trustees for fiscal year 2020/2021.

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Trustee Funkey nominated Ingemunson Law Offices, LTD as Attorney for the Board of Trustees for the fiscal year 2020/2021. With no other nominations, it was moved by Trustee Funkey, seconded by Trustee Sotir, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that Ingemunson Law Offices, LTD be appointed Attorney for the Board of Trustees for the fiscal year 2020/2021.

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Trustee Sotir nominated John Frerich and Deuchler Engineering, Inc., as Engineer for the Board of Trustees for the fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that John Frerich and Deuchler Engineering, Inc., be appointed as Engineer of the Board of Trustees for the fiscal year 2020/2021.

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It was moved by Trustee Funkey, seconded by Trustee Childress put to vote and unanimously carried that the Board of Trustees of Fox Metro Water Reclamation District appoint a Committee of Local Improvements

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It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the Board of Trustees Meeting temporarily adjourn for the Committee of Local Improvements Meeting.

Meeting adjourned at 9:40 A.M.

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It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that Attorney Gregg Ingemunson be appointed temporary Chairman for purposes of organizing the Committee of Local Improvements.

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Chairman Ingemunson called for the nomination and election of the office of President of the Committee of Local Improvements for the fiscal year 2020/2021. Trustee Funkey nominated Judith S. Sotir as President of the Committee of Local Improvements for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Funkey, seconded by Trustee Childress that nominations be closed. It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously

carried that Judith S. Sotir be appointed to the office of President of the Committee of Local Improvements for the fiscal year 2020/2021.

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Trustee Sotir nominated Michael C. Funkey as Vice-President for the Committee of Local Improvements for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir, seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Sotir, seconded by Trustee Childress, put to vote and unanimously carried that aforesaid officers be appointed to the Committee of Local Improvements.

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Trustee Sotir nominated Christopher F. Childress as Clerk and Thomas F. Muth as Assistant Clerk for the Committee of Local Improvements for fiscal year 2020/2021. With no other nominations, it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that aforesaid officers be appointed to the Committee of Local Improvements.

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Trustee Funkey nominated David Krahn as Treasurer of the Committee of Local Improvements for the fiscal year 2020/2021. With no other nominations, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that David Krahn be appointed Treasurer of the Committee of Local Improvements for the fiscal year 2020/2021.

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Trustee Funkey nominated Ingemunson Law Offices, LTD Attorney of the Committee of Local Improvements for the year 2020/2021. With no other nominations, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that Ingemunson Law Offices, LTD be appointed Attorney of the Committee of Local Improvements for the fiscal year 2020/2021.

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Trustee Funkey nominated John Frerich & Deuchler Engineering, Inc., as engineer of the Committee of Local Improvements for the fiscal year 2020/2021. With no other nominations, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that nominations be closed. It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that John Frerich & Deuchler Engineering, Inc., be appointed Engineer of the Committee of Local Improvements for the fiscal year 2020/2021.

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With no Public Comments, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the meeting of the Committee of Local Improvements be adjourned and the Regular Board of Trustees Meeting be reconvened.

The Regular Board Meeting reconvened at 9:50 A.M.

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With no Public Comments, Manager Muth addressed the Board that the District has received 9 confirmations for Mr. Randy Brown's appointment to the Board. There are two more representatives that have not responded. Trustee Krahn said Senator Rezin is on board and will contact her to respond and asked Trustee Funkey to work through Senator Holmes to help reach Senator Jennifer Bertino-Terrant.

Attorney Ingemunson advised the Board he has reviewed the contracts for the Raw Sewage Valve Replacement Project and approves them for Signature by Trustee Sotir.

Mr. John Frerich advised the Board there was no Engineer Report for this meeting.

In the Manager's Report, Manager Muth advised the Board that the District has had some challenges with personnel. He reported that there is an employee in the Billing Department that has tested positive for COVID-19. Management has carried over the crew that was working last week that was not in contact with that employee. Two employees on Monday, one from Pretreatment and one from the Laboratory became ill and were sent home and they are both going to get tested for COVID-19.

Manager Muth said the lab was already short staffed due to two employees leaving the District for other employment opportunities and one intern left for a full time job due to graduating college.

The lab is performing the basic samples and analysis and we have discussed agreed that if the lab cannot handle the required load of testing, some of the sampling and analyzing will be contracted out.

Manager Muth said that to date everyone at the plant is healthy. There were two plant employees that got tested last week for the COVID-19 and their results were negative. These two employees will return to work next week.

Manager Muth reported to the Board that last week the Plant was challenged with a rain event. Surprisingly the plant flows were maxed out and everything went very well. There was a different crew running the Plant and that consisted of the Maintenance Supervisor, who was lead Operator and has a Class 1 operator License. He and the rest of the crew did an outstanding job.

Manager Muth advised the Board that this week the District has established on-line training for the employees that are working from home. Each division has a specialty topic that they can focus on. Management's expectations will be raised once everyone gets familiar with the topics and every employee that is working from home is expected to do something when they are not at the District.

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Trustee Childress stated this is a great idea for the employees to get the training if the

technology is available.

Manager Muth advised the Board that The District has begun to slowly bring back some contractors to finish some of the projects that are very close to being completed. Manager Muth named all the contractors that are going to be on site, the projects they will be working on and the safety measures being implemented to keep everyone safe.

Trustee Childress stated he was made aware of a meeting GRNE will be having with the Village of Montgomery with regard to the Solar Project. It looks like the project is moving forward and from all expectations it seems like solar field should be in and energized by October. Manager Muth said he will be meeting with GRNE, the Village of Montgomery and the Fire Marshall from Montgomery Countryside next Monday at 3:00 p.m. It seems the Fire Marshall has some input on some other potential requirement and will keep the Board informed.

Trustee Sotir inquired what the District is doing with regard with the customers that are falling behind in paying their Fox Metro bill. Manager Muth said Fox Metro is following suit with other municipalities. All shut off shave been postponed, the late fees will be waived and customers will not be penalized. The Billing Department has received guidance from Management on what to do with hardship cases.

With no other matter to come before the Board, it was moved by Trustee Funkey seconded by Trustee Childress put to vote and unanimously carried that the Regular Board Meeting be adjourned.

There was no Executive Session this meeting.

The Regular Board Meeting Adjourned at 10:03 A.M.