

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY NOVEMBER 17, 2021**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, November 17, 2021. Present were, Trustee Judith S. Sotir, Trustee Michael Funkey (via phone) Trustee Christopher F. Childress, Trustee Dave Krahn, and Trustee Randall H. Brown. Also present were Attorney Gregg Ingemunson (via phone), District Manager Thomas F. Muth, Assistant District Manager Karen Clementi, Human Resources Coordinator, Patrick Divine, Controller, Linnea Scherer, Mr. Jim Savio from Sikich and Norma Rodriguez.

10904

The bills were presented and read. It was moved by Trustee Childress that the bills that have been presented and paid during the month of October, 2021 be approved in the amount of \$2,469,515.84. Motion was seconded by Trustee Krahn, put to vote and unanimously carried that the bills be paid as presented.

10905

It was moved by Trustee Childress seconded by Trustee Krahn, put to vote and unanimously carried that the Treasurer's Report for October, 2021 be approved as submitted.

10906


It was moved by Trustee Childress, seconded by Trustee Brown, put to vote, and the Motion was unanimously carried that the minutes of the October 20, 2021 Board meeting be approved as written. Each of the Trustees having received and read copies of said minutes before the meeting.

In Public Comments, Trustee Sotir on behalf of the Board congratulated all of the employees who celebrated birthdays in the month of October.

10907

With no other Public Comments, it was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local Improvements.

The Regular Board Meeting temporarily adjourned at 9:35 A.M.



In the Committee of Local Improvements Manager Muth introduced Mr. Jim Savio from Sikich. The Annual Financial Reports were distributed to the Board and discussed.

Mr. Savio reviewed the highlights of the audit with the Board. He explained in detail the specifics of the Financial Reports and Audit. He noted that the Audit contained a clean opinion and that means that financials were represented fairly in all aspects and the auditors did not have concerns regarding the District's audit. No material weaknesses were found, no significant deficiencies and there were no instances of non-compliance. Operating expenses and revenues were consistent with other years. There was a noticeable difference in the non-operating revenue investment, it was very low due to interest being low due to the Pandemic. Mr. Savio reviewed the IMRF Status with the Board and it showed the District being 102% funded. He stated his firm issued an unmodified opinion which is the highest level of assurance that can be provided to the District.

Mr. Savio gave an update regarding the extra claim testing with PBA. He said Sikich gets a report from PBA about the suitability of their internal controls and if they are operating as described. Sikich's focus in the past has been PBA's claims payable at the end of the year to make sure they receive a lag report from them and that all the payables are captured. Sikich also confirms all the claims paid throughout the year and they tie it to the annual ledger. What Sikich tried to do this year was get additional information from PBA on specific claims and the support they looked at in order to pay those claims. Sikich requested this information from PBA and is having issues obtaining it.

Trustee Krahn inquired regarding the surplus the District has with the pension obligation in IMRF and wanted to know if that surplus stays there or if its retrieved. Trustee Sotir said the District actually put extra funds in the past to create the surplus to save money in the future. Discussion ensued

With no other matters to come before the Committee of Local Improvements, it was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the Committee of Local Improvements adjourn and the Regular Board Meeting reconvene.



The regular meeting reconvened at 9:55 A.M.

10908

Attorney Gregg Ingemunson addressed the Board with the Attorney's Report. He presented for approval Resolution No. 990 for the Abrogation of existing Easement, Grant of Easement and Quit Claim Deed as part of Redwood of Oswego Subdivision. It was moved by Trustee Childress, seconded by Trustee Brown, put to vote and unanimously carried to approve Resolution No. 990 for the Abrogation of existing Easement, Grant of Easement and Quite Claim Deed as part of Redwood of Oswego Subdivision.

10909

Attorney Ingemunson requested approval of Ordinance 906 approving the Annexation and IPF Increase. It was moved by Trustee Childress, seconded by Trustee Brown, put to vote and unanimously carried to approve Ordinance 906 approving the Annexation and IPF Increase.

Manager Muth addressed the Board with the Engineer's Report and requested approval of Partial Payment No. 8 to Frank Marshall Electric, in the amount of \$13,657.50 for the Orchard Road Pump Station Upgrades.

Manager Muth requested approval of Partial Payment No. 6 to Whittaker Construction in the amount of \$50,841.00 for Building B Grit Tank Cover and Odor Control.

10910

At 10:00 A.M. Manager Muth opened and read aloud bids received for H3, H4, H5 Valve Vault Improvements Project as follows: Whittaker Construction – Total Bid \$1,783,750.00; Integral Construction – Total Bid \$1,783,200.00; Williams Brothers Construction – Total Bid \$1,568,000.00. The Engineer's Estimate for this project is \$2,000,000.00. After Discussion and based on recommendation of staff, it was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the bid from Williams Brothers Construction for \$1,568,000.00 and the bid from Integral Construction for \$1,783,200.00 be held pending specification review and approval by Fox Metro Water Reclamation District and Engineering staff.

Manager Muth continued with the Engineer's Report and requested approval of Final Payment #3 to Impirium Group, Inc., in the amount of \$52,033.49 for Fiber Optic Network Improvements.

10911

Manager Muth requested approval of Partial Payment No. 1 to Whittaker Construction in the amount of \$90,000.00 for the North Aurora Pump Station Improvements.

It was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the Engineer's Report be approved as published and payments be made as requested.

Manager Muth addressed the Board with the Managers Report and gave an update regarding the District's Medical Insurance. He advised the Board that Open Enrollment for employees to obtain health insurance ends today, they had approximately three weeks to make their selection. The Insurance Committee has done a great job along with Stumm Insurance and they have spent a large amount of time to make this a successful plan.

Manager Muth reported that the electrical vehicle charging station has been installed and it will be operational very soon. All installation work was completed in house by Fox Metro's Electrical Department employees and they did an outstanding job.

Karen Clementi reported that a Solar Application was submitted with Progressive on November 1, 2021. A phone conference was held yesterday and scheduled a meeting with Simple Ray for next week to finalize details. Trustee Krahn inquired what the timeframe was for receiving a response. Trustee Childress said based on the information that he has, the District will not receive any notification until February or March of 2022.

Manager Muth provided the Board with the Holiday and Board Meeting Schedule for 2022 for their review and advised them that it can be approved at the December's Board Meeting. Trustee Childress said that based on his review, the Holiday and Board Meeting schedule meets with his approval and asked the other Trustees for their input. All Trustees said they all reviewed the schedule and it meets their approval and are ready make a motion to approve it.

10912

It was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the Holiday Schedule and Board Meeting dates for 2022 be approved as published.

Manager Muth requested Executive Session to discuss personnel, Union Negotiations and other related matters.

10913

There being no further business to come before the Board, it was moved by Trustee Childress, seconded by Trustee Krahn, put to vote and unanimously carried that the Regular Board Meeting adjourn temporarily for Executive Session.

Trustee Sotir updated the Board regarding the November PR Meeting. Things that were discussed were: The Oswego Christmas Walk on December 3, 2021 and Fox Metro will be participating in this event. The PR Committee has acknowledged the fact that the O&M Building was completed \$450,000.00 under contract price and a blog was posted this morning on the District's Website. The concept of Mike Tucker incorporating Felix the Fox art in the new O&M Building was also discussed.

The PR Committee discussed Super Scout Saturday. Where the District would combine tours for scout troops in one day. The reason is that there is a large interest and requests from scouts for tours. These tours take up a lot of time and this is time the employees performing the tours are away from their regular jobs. If these tours can be combined on the Super Scout Saturdays, it would make things easier.

On October 22, 2021 Fox Metro was part of a Medication Disposal event. Five facilities in the area participated and 40 pounds of unwanted medication were collected along with needles.

The PR Committee discussed the concept of "Kudos" for the employees. This is a program where an employee is recognized by other employees for going above and beyond in the District. The employees will be able to nominate each other for doing good things at the District.

Trustee Sotir said this is an amazing committee, the employees involved are very committed and most of the events that the District participates in are voluntary on the part of staff.

Regular Board Meeting temporarily adjourned for Executive Session at 10:22 A.M

10914

It was moved by Trustee Childress seconded by Trustee Krahn put to vote and unanimously carried that the Executive Session be adjourned and resume the Regular Board Meeting.

Regular Board Meeting reconvened at 11:15 A.M.



10915

No decisions were made in Executive Session

With no other business to come before the Board, it was moved by Trustee Brown seconded by Trustee Krahn, put to vote and unanimously carried that this meeting be adjourned.

Meeting adjourned at 11:17 A.M.

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