

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY JUNE 22, 2022**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, June 22, 2022. Present were, Trustee Judith S. Sotir, Trustee Michael Funkey, Trustee Dave Krahn and Trustee Randall H. Brown. Also present were Attorney Gregg Ingemunson (via phone), District Manager Thomas F. Muth, Assistant District Manager Karen Clementi, Human Resources Coordinator, Patrick Divine, Regulatory Manager, Tim Rubis, Project Engineer, Drew Zeipen, IT Supervisor, Dan Vargas and Norma Rodriguez.

10987 The bills were presented and read. It was moved by Trustee Funkey that the bills that have been presented and paid during the month of May, 2022 be approved in the amount of \$2,649,984.36. Motion was seconded by Trustee Krahn, put to vote and unanimously carried that the bills be paid as presented.

10988 It was moved by Trustee Funkey seconded by Trustee Krahn put to vote and unanimously carried that the Treasurer's Report for May 2022 be approved as submitted.

10989 It was moved by Trustee Brown seconded by Trustee Krahn, put to vote, and the Motion was unanimously carried that the minutes of the May 18, 2022 Regular Board meeting be approved as written. Each of the Trustees having received and read copies of said minutes before the meeting.

In Public Comments, Trustee Sotir on behalf of the Board congratulated all of the employees who celebrated birthdays in the month of June.

The Board also congratulated the following employees for their promotions. Dan Rivera, promoted to Safety and Asset Management Supervisor, Kevin Boedewig, promoted to Electrical Supervisor and Josie Woger, promoted to Environmental Compliance Technician II.

The Board welcomed to the District Eva Shoenfielder, HR Generalist, Nicolette Montes De Oca, Pretreatment Intern and Jenise Esparza, Accountant.

Manager Muth introduced Brandon Stork from the Electrical Department, the Delegate representing the Union at today's Board Meeting.

With no other Public Comments, it was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local Improvements.


The Regular Board Meeting temporarily adjourned at 9:40 A.M.

In the Committee of Local Improvements, Manager Muth introduced Nick DeVivo, Jim Wade and Dave Manso from the Automation and Instrumentation Team. They gave a presentation explaining the purpose of their department.

The Automation and Instrumentation team currently consists of 5 members who bring many different skills and knowledge to Fox Metro with a combined 57 years in the wastewater industry. The team consists Nick DeVivo, Martin Conterez, Alex Donelson, David Manso and Jim Wade.

The team is responsible to integrate automated controls and instrumentation throughout the treatment process to allow the Operations team to run an efficient and excursion free plant. They also manage gas detection and HVAC controls to meet safety standards required for and by Fox Metro.

The Automation Team is also responsible for SCADA (Supervisory Control And Data Acquisition). With the growing number of instruments installed throughout the process (over 300 combined), large amounts of important data is needed to be monitored and recorded, leading to the SCADA system implementation at Fox Metro in 2007. SCADA is used for instrumentation measurements. It controls signals to operate equipment such as valves, gates and pumps. It also provides



data acquisition. Nick DeVivo explained in detail SCADA's purpose and function.

Mr. Jim Wade explained the Building Automated Systems which controls the environmental climate in many of the buildings designated for personnel and equipment.

After giving an overview of their department, the team described the large number of instruments they utilize and maintain along with a very detailed explanation of the purpose of said instruments. After the presentation, discussion ensued and the team addressed all of the Trustee's questions and answered them in detail.

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With no other matters to come before the Committee of Local Improvements, it was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried that the Committee of Local Improvements adjourn and the Regular Board Meeting reconvene.

The regular Board Meeting reconvened at 9:58 A.M.

Attorney Gregg Ingemunson addressed the Board with the Attorney's Report. He presented for approval Ordinance No. 910 and Resolution 995 authorizing an Annexation with the City of Aurora. The site is 25.78 acres and located southerly of Liberty Street and northerly of East New York Street.


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After discussion it was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried to approve Ordinance No. 910 and Resolution 995 authorizing an Annexation with the City of Aurora, 25.78 acres and located southerly of Liberty Street and northerly of East New York Street.

Attorney Ingemunson presented for approval Ordinance No. 911 and Resolution No. 996 authorizing an Annexation with Lucuya Asset Management LLC, 20.5 acres at the southeast corner of Mooseheart Road and Deerpath Road in the Village of North Aurora.

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It was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried to approve Ordinance No. 911 and Resolution No. 996 authorizing an Annexation with Lucuya Asset



Management LLC, 20.5 acres at the southeast corner of Mooseheart Road and Deerpath Road in the Village of North Aurora.

Mr. Drew Zeipen addressed the Board with the Engineer's Report. He requested Partial Payment No. 8 to Whittaker Construction in the amount of \$296,484.19 for the North Aurora Pumping Station Improvements Project. Mr. Zeipen reported lower level walls have been completed on this project. Wet well is currently being leak tested and scaffolding is being erected for intermediate level slab.

Mr. Zeipen requested approval of Partial Payment No. 7 to Williams Brothers Construction in the amount of \$508,621.09 for the Digester Complex Improvements (DCM-4) Project. He reported that masonry, roofing, painting, and demolition work is underway. The M-5 cover has been demolished and the new cover is currently being erected.

Mr. Zeipen requested approval of Partial Payment No. 1 to Vissering Construction in the amount of \$205,021.55 for the 111th street Pump Station Project. He reported that the wet well excavation has been completed, the wet well floor slab has been formed and poured and rebar is currently being assembled for walls.

Mr. Zeipen discussed the Planning and Design Projects: The Orchard Road Generator Replacement Project – project is proceeding as planned. The Oswego Lift Station HVAC Replacement - Project is proceeding as planned. Bar Screen Replacement Preliminary Study – a kickoff meeting was held on June 7, 2022.

Mr. Zeipen displayed slides of the projects currently in progress at the District.

After discussion, it was moved by Trustee Funkey, seconded by Trustee Brown, put to vote and unanimously carried that the Engineer's Report be approved as published and payments be made as requested.

Manager Muth addressed the Board with the Manager's Report. He discussed conceptual plans to add office space in Building P. There is a large storage room in Building P that staff would like to convert into multiple office spaces. These new office spaces are needed to

accommodate staff. Cordigan and Clark Engineering has been hired to give alternatives as to how this storage room can be reconfigured for 3 or 4 office spaces. A concept plan will be brought to the Board in the next month. Currently, three members of the Pretreatment Department are in temporary cubicles in Building P2. There is also ample storage space in the basement of P1 and staff will be looking into how that space can be utilized by the IT Department who is also in need of more space for their equipment. Manager Muth advised the Board that these projects are in the budget.

Manager Muth requested an Executive Session be held to discuss personnel, the last six months of Executive Session Minutes, and related matters. It was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried that at the conclusion of New Business of today's meeting, we will temporarily adjourn for an Executive Session.

Dan Rivera addressed the Board with an update regarding the PR Committee. He identified the members of the PR Committee and said they meet once a month to discuss any PR related topics like parades, plant tours and communication to the public. Currently the committee is working on a Plant process video and also a public feed-back survey to assess their knowledge and understanding of what Fox Metro's function is. Mike Tucker is the PR Committee's Chairman and also the creator of Fox Metro's Mascot, Felix the Fox. He is currently working on a children's coloring book. Fox Metro participates in parades each year in the multiple communities it serves. Karen Clementi said Fox Metro was scheduled to participate in the City of Aurora's 4th of July parade but the parade was cancelled. The Committee also participates in other community events such as the Oswego Christmas Walk and Montgomery fest. The PR Committee is trying to participate in more events in the North Aurora and Sugar Grove area this year in order for the residents in those towns can become more familiar with Fox Metro. Discussion ensued.

The Regular Board Meeting temporarily adjourned for Executive Session at 10:25 A.M.

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It was moved by Trustee Brown seconded by Trustee Funkey put to vote and unanimously carried that the Executive Session be adjourned and resume the Regular Board Meeting.

Regular Board Meeting reconvened at 11:31 A.M.

No decisions were made in Executive Session.

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It was moved by Trustee Funkey, seconded by Trustee Krahn, put to vote and unanimously carried that the Executive Meeting Minutes of December 15, 2021 to May 18, 2022 be approved as written and accept the recommendation of staff to remain closed.

In Executive Session, the Board discussed the recent anonymous request for the Board to consider an Early Retirement Incentive. It was the decision of the Board that the District will not proceed with the Early Retirement Incentive Program at this time.

In Executive Session, the Board discussed the recent communication from the Highway Commissioner from the Oswego Township and Attorney Ingemunson has advised the Board and Fox Metro staff how to proceed.

In Executive Session, the Board discussed the pending litigation with Paschen and will have a report at the next Board Meeting. Gregg Ingemunson has been instructed how to proceed.

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With no other business to come before the Board, it was moved by Trustee Funkey seconded by Trustee Krahn, put to vote and unanimously carried that this meeting be adjourned.

Meeting adjourned at 11:33 A.M

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